



Date: September 12, 2022

Time: 1940 – Called to order (1st Heather Bettenson, 2nd Trisha Webb)

Facilitator: Amanda Compton (Newly elected Chair)

In Attendance

Amanda Compton, Janice-Rose Wik, Tina Brenner, Heather Bettenson, Trisha Webb, Heather Chatwood, Alma Aquila, Kalie Conly, Sarah Bond, Breanne Weinkauff, Rori-Lynn Daniel, Stacey Martz, Cindy Gillett, and Cynthia Leyson

Acknowledgement of Traditional Land (Previously done at AGM)

Prayer (Rori-Lynn)

The prayer was at 1942h with the theme of welcome

Approval of Agenda

1st Janice-Rose Wik, 2nd Heather Chatwood

Approval of Minutes

Amendment made under Past Events - **Read-A-Thon: \$10778 fundraised with \$221.10 being spent on PayPal fees**

Approval of Minutes ensuring change is made (1st Heather Bettenson, 2nd Trisha Webb)

Call for new business (None)

Committee Updates

A) Treasurer Update: Link for spending in the agenda link

- Start of last year funds were at \$31, 000. We ended at \$30, 000
- Last year the funds were split into 4 different categories. This year it sounds like the funds will all be in one category. Heather waiting to hear what the outcome will be.
- New budget for the 2022/2023 school year will be e-mailed to us once available

- B) Faith Rep Update: Stacey Martz is the Faith Rep working with Breanne Weikauf this year.
- C) Hot Lunch:
 - The hot lunch menu is uploaded into Healthy Hunger till December 23, 2022.
 - Process started last year for kids who are sick and not there for Hot Lunch will continue – lunches being picked up by parent or donated
- D) Volunteer Program:
 - Sarah Bond will work with Danielle Leenstra in the office coordinating volunteer sign-up sheets as needed
 - Rori-Lynn will share last year's volunteer contact information with Sarah Bond to use as a start for this year
- E) Secretary: Meeting minutes to be typed by newly elected secretary (Trisha Webb)

Past Events

Family BBQ and Bottle Drive

- It cost the school council \$166.00 to put the Family BBQ and Bottle Drive.
- Even though it was not a money maker for the School Council the consensus is to still provide the BBQ as it is a community builder for the school.
- Date of Next BBQ (Welcome Back BBQ and Bottle Drive): September 22nd, 2022, from 530 pm to 7 pm
- Heather Bettenson will oversee getting the Hot Dogs
- Amanda Compton will get buns and do an inventory at school of how many hot dogs, foil wraps, chips and water bottle we have left over from last BBQ
- Sarah Bond will get volunteers coordinated for the BBQ with volunteers being assigned roles (set up, cook, clean up). Cook volunteers will need to bring cooking utensils
- Sarah Bond will also coordinate volunteers to purchase chips and bottled water for the BBQ
- Amanda Compton will organize Bottle Drive including getting bottle drive trailer to the school
- Rori-Lynn will talk to buses regarding where the Bottle Drive trailer will be parked the day of the BBQ
- Breanna Weikauf's husband to provide BBQs for us to use courtesy of ATCO Gas
- Trisha Webb will send BBQ invite to Office Administration (Danielle Leenstra) to put on holy family website and include in week-at-a-glance

Photo Days:

Fall Photo Dates: October 13th and 14th, 2022

- It was brought up that for the kindergarten photos it would be helpful to do the photos in the morning and instead of having just 2 volunteers have 3 volunteers to help run the kids back and forth

New Business

Hot Lunch Update:

- 200 kids ordered for the first hot lunch.
- New procedure for absent student lunches and donated lunches working well – office needs to know by 11 am which absent kids want their lunches donated or picked up
- There is a good group of volunteers willing to help with hot lunch but could always use more to have on hand when volunteers are sick – Plan is to do rotation like last year, Heather has contacts from last year and will touch base with Sarah if more volunteers needed

Fundraisers:

Read-A-Thon

- Question was brought up whether to start Read-A-Thon in September instead of April. Do parent's wonder where the money is going given the school year is mostly done if fundraiser is done in April?
- It was discussed that this year it is too late to start in September as Heather Bettenson needs time to make online store, time to get prizes, and set up anything else for it to run smoothly.
- Input from student council was that it was better to start in April as there are a lot of sports kids are in during September to December and lots of other fundraisers being done with kids involved in sports.
- Motion for Read-A-Thon to start on April 11, 2023 this year was brought forward by Heather Chatwood (1st) and seconded by Breanne Weinkauff (2nd), with Sarah bond, Trisha Webb, and Janice-Rose Wik in favor.

Papa John's Fundraiser:

- Papa John's approached Heather regarding fundraiser. The school will get a promotion code to use one night for parents to order pizza from Papa John's.
- 10% of funds will go towards the school as fundraiser portion.
- Heather to get promotion code and first Papa John's Fundraiser date will be October 28, 2022.

Principals Report:

Survey Outcomes:

Survey results from parent's showed that parent's feel welcome by school staff and student council when the following are done:

- Teacher Interviews are done in person
- Invites are made to parents for school activities (i.e. Family BBQ, craft nights, etc.)
- Volunteer opportunities are presented to parent's that allow them to be part of the school community.
- Teacher communication to parent's by schoology or phone calls
- Family BBQ's

Staggered Entry and Times:

- Parents agree with continued staggered entry and start times.

Student Council Participation:

- 19.6% of parent's are interested in participating in student council – keep inviting parents to participate

Student Council Meetings (Virtual or In Person):

- Consensus is it is better to do student council meetings virtually given parent's schedules

Volunteer Sheets:

- Rori-Lynn will send volunteer sheets from last year to Amanda Compton, Heather Bettenson, and Sarah Bond to use for this year to organize volunteers for hot lunch and any other activities volunteers needed

Students and Staff:

- This year there are 378 students at Holy Family School and 37 staff members.
- Grades 1-5 have 2 classes per grade with an average of 22 kids per class
- Kindergarten has shown an increase and there is a need for 3 classes instead of 2 classes – New hire needed to support 3rd kindergarten class and hiring process is started
- Stacey Martz doing Encounter and faith lesson with the school this month
- Mindful practices are going to continue being taught this year

Advisory questions:

Was it better to do Meet the Staff Open House 2 nights before school or the night before school starts?

- Consensus was it was better to do Meet the Staff 2 nights before so that kids had time to process and get all their jitters out prior to first day of school

- The suggestion of having kids who are sensitive to stimulation or need more support from staff (i.e. teachers or EA) meet the teachers and EA's at a specific time instead of at the same time everyone else does was raised and asked to be considered for next year.

Is staggered entry first day of school with last name starting from A-L and M-Z on second day something to continue?

- The consensus that staggered entry for the first day of school and second day of school based on last name should continue.

Trustee's Report

- Presented by Cynthia Leyson currently there are 10,450 students in the Red Deer Catholic Regional School Division
- Mental health and wellness of the students is one of the main priorities
- Superintendent Kathy Finnigan now has her doctorate
- September 2023 new middle school will be opening called St. Lorenzo Middle School

Next Meeting

Monday October 24, 2022 at 1900 (Online/virtual)

Motion to adjourn meeting was made by Heather Bettenson at 2108 and seconded by Breanna Weinkauff